

# PROCUREMENT SUMMARY

RFB# 2023-026

Date Submitted:	May 30, 2023	Procurement Process:	Request for Bids (RFB)		
Submitted by:	Brian Davis	Length of Advertising:	Standard (15+) days		
Supplier Name:	Indoff Incorporated	Source Selection Method:	Lowest Evaluated Bidder		
Description:	Traffic, K-9 & Coroner Facility Furniture	Fair Price Determination:	Adequate Price Competition		
Agreement Type:	PSA - Standard	Not Low Bid Award:	N/A - Lowest Evaluated Price Awarded		
Contract Number:	026-2023-00	County Business:	No County Businesses Responded		
Contract Category:	General Services	Submissions Received:	7	Vendors Contacted:	35
Contract Term:	Other - See Notes	RFP/RFQ Selection Criteria Used in Selection Process			
Contract Value:	\$138,015.43				
Contract Options/Renewals:	None				
Source of Funds:	SPLOST				
Debarred/Suspended:	No (screen-print on file)				
SAM Requirement:	Registration Not Required				
BOC Meeting Prepared for:	June 6, 2023				

Bidder/Proposing Business	Place of Business	Evaluated Price
Indoff Incorporated	St. Louis, MO.	\$138,015.43
Impact Office Interiors	Griffin, GA.	\$138,141.00
Interior Space Consultants, Inc.	Dacula, GA.	\$138,451.18
5 Star Office Furniture, Inc.	Avondale Estates, GA.	\$138,275.58
Global Office Furniture	Myrtle Beach, SC.	\$157,833.37

**\*Important Price Evaluation Notes**

Cherokee County Procurement issued RFB 2023-026 to 35 Vendors and received 5 responsive bids. Indoff Incorporated was the lowest evaluated bid and is therefore recommended for award. The price range from low to high bid was less than \$20K. Four of the five bids were within \$260 dollars of each other indicating adequate price competition.

**Other Important Considerations**

There were two other firms that submitted bids which did not comply with all the RFB requirments and therefore determined to be non-repsonsive.